

SCHEDULE 4

TELEGRAMS: ENERMIN
TELEPHONE: 230243/235895
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E-MAIL; psmemd@energy.go.ug
IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE NO



MINISTRY OF ENERGY AND
MIERAL DEVELOPMENT
P.O.BOX 7270
KAMPALA

APPLICATION FOR PETROLEUM OPERATING LICENSE

Application is hereby made for a petroleum facility construction permit.

Note: *If space is insufficient to provide details, please attach annexure(s). Any annexure(s) should be identified as such and signed by the signatory of this applicant. Information provided should be as at the date of the application or renewal.*

1. Name, address and nationality of the applicant.(*If body corporate, provide the corporate name, registered office address and place of incorporation*).

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2. Name, contact telephone numbers, and addresses of directors and Chief Executive Officer

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3. Tax Identification Number /VAT Registration Certificate:

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4. If incorporated outside Uganda, provide proof of establishment of a place of business in Uganda of registration as a foreign company in accordance with the Company's Act

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5. Location of project (District, county, sub county, parish and village):

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6. Type of operating License applied for(tick as required);

- Importation
- Exploration
- Pipeline transport
- Surface transport
- Storage
- Wholesale distribution and sales
- Retail distribution and sales
- Industrial consumer buying their products directly from licensed importers or wholesalers
- Processing or other operations involving the construction of physical plants

7. List all the petroleum products that the license will cover:

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8. Name and address of existing or proposed supplier(s) of petroleum products;

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9. Name and address and qualifications of management personnel to be employed for the operation.

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10. Date of commencement of operations:

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11. Name and address of insurer;

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12. Proof of amount of investment to be used, supported by a bank Reference Letter.

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13. Description of safety programmes, equipment and plans for protection of occupational health, industrial safety and environment.

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14. Description of contingency plans for accidents, natural disasters of other emergencies.

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15. Please provide copies of the following documents;

Document Check List

The following copies of documents must be submitted together with the filled application form;

- a) A Business Plan
- b) Last Environment Impact Assessment/Audit Certificate from NEMA;
- c) Certificate for completion of construction of facility/installation;
- d) Previous copies of Operating License;
- e) Historical Data in print format for the last 5 years for sales/ consumption of petroleum products (format attachment;
- f) Details of all company outlets such as Depots, retail outlets, and/or commercial installations; (format attachment)
- g) Investment License by Uganda Investment Authority;
- h) Copy of agreement for supply of petroleum products;
- i) Certificate of incorporation or registration;

- j) Insurance policy;
- k) Proof of payment for application for operating license;
- l) Bank reference letter;
- m) Statement and supporting documents giving particulars of the financial and technical capacity of the applicant to operate a petroleum facility
- n) Proof of storage facilities owned, rented or otherwise with minimum ten(10) days average monthly anticipated throughput;
- o) Tax clearance certificate;
- p) In case of application for retail license and license for industrial consumers, proof of legally binding supply contracts with licensed wholesalers;
- q) Proof of approval or applications filed for other authorizations required by other Government authority;
- r) For applications for Petroleum Transportation License, provide a list of trucks to be inspected by the commissioner, detailing for each truck, the registration number, chasis number, tanker capacity, number of axles, copy of his/her permit. Where applicable, a copy of previous Transport License is to be attached.

16. Any other additional information considered relevant to this application.

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I/ We(Director),
(Secretary)

declare that all the information given in this application and in the attached documents is true and correct.

Signed:

.....(Director)

.....(Secretary)

Date:.....

Address for submission of Application:

The Commissioner,
Petroleum Supply and Distribution Department
Ministry Of Energy and Mineral Development
Amber House, Kampala Road
P.O.Box 7270 Kampala, Uganda

Format for historical data

Company name:.....

Address:.....

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**Annual company sales/consumptions in cubic meters of petroleum products for the last five (5)
(From 2005-2010)**

Year.....

| | AGO | PMS | BIK | AVGAS | JET A1 | LPG | BITUMEN | LUBRICANTS | OTHERS |
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| Feb | | | | | | | | | |
| Mar | | | | | | | | | |
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| Sep | | | | | | | | | |
| Oct | | | | | | | | | |
| Nov | | | | | | | | | |
| Dec | | | | | | | | | |
| TOTAL | | | | | | | | | |

Data for each year to be provided separately.

Format for Data on all company outlets

Details of all company outlets (Retail outlets, Depots and commercial installations)

Company name:.....

Address:.....

.....

.....

| Serial No. | Name of out let/installation | Location/District | Dealer/Owner | Contact person | Contact Tel. No | Storage Tank Capacity | | | |
|------------|------------------------------|-------------------|--------------|----------------|-----------------|-----------------------|-----|-----|-------|
| | | | | | | PMS | AGO | BIK | Other |
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